

Minutes, ACCF Executive Committee Meeting, Monday, February 12, 2007

Location: Hospice of Northern Virginia

Time: 7 PM – 9:00 PM

Attendees

Officers: Larry Mayer, President; Frances Finta, Vice President; Burt Bostwick, Secretary, Tim Wise, Treasurer

Executive Committee Members: Jackie Snelling, Stan Karson, Frank Emerson, Eileen Williams. Excused: Larry Finch

Guests: Jerry Auten, Chair, Transportation Committee

- 1) Call to Order: Larry Mayer called the meeting to order at 7:00 PM. Jackie Snelling subsequently conducted the meeting on her arrival.
- 2) Secretary's Report: The minutes from the meeting of January 8, 2007 were approved as submitted.
- 3) Treasurer's Report: Checking account balance \$2280.81; 64 of 84 member organizations have paid their dues for the current fiscal year. Budget projections to be provided.

A discussion ensued about ACCF operating costs, especially the newsletter. ACCF consistently runs an operating deficit, which is covered by contributions received for the banquet. The last time dues were raised was 6-7 years ago. Frances Finta, Tim Wise and Larry Mayer were to review costs and report at the March meeting.

4) Significant Old Business/Action Items

a) Rules of Engagement – Larry Mayer had prepared an analysis and some suggested changes to the policy adopted by the Executive Committee in August 2006. With respect to external communications, it was noted that the Bylaws and Standing Rules refer in some cases to 'liaison' and in other cases to 'report, evaluate'. It was decided to refer this apparent inconsistency to the Bylaws Committee for clarification.

ExCom members were requested to provide comments to Larry Mayer, who would coordinate responses with the assistance of Eileen Williams and Burt Bostwick.

b) March Membership Meeting – It was noted that the format and content for the March membership meeting had not yet been finalized. Larry Mayer and Jackie were to contact Amy Levin about timing and speakers.

d) Banquet Status and Activities

Awards Committee: It has been decided to give a 'Certificate of Special Recognition' to David Bell, the County Clerk, who is retiring after many years of service.

ExCom Awards: It was noted that the 'Distinguished Merit Service Medal' award doesn't have to be given each year.

Frances Finta reported that invitations would be sent to the printer this week; checks for the printer and the USPS were required.

Larry Mayer and Frances would let Stan Karson know who would be on the dais with Maureen Bunyon so that she could recognize them during her remarks.

5) Other or 'ongoing' Old Business/Action Items

c) Larry Mayer will contact Paul Ferguson to schedule the next quarterly meeting with the Chairman.

d) A meeting to be scheduled with all ACCF Committee Chairs and the ExCom will be decided in July, once new officers have been elected and committee chairs appointed.

e) Meeting with Regional Civic Organizations – it was decided to drop this item.

6) New Business

c) Change of ACCF CB Meeting – the proposed change, from January to February or March, will be considered in July after new officers have been elected.

e) Other – Frances Finta noted that Crystal Gateway Condo Association might be a new ACCF member, along with the re-entry of a former member.

Burt Bostwick noted that the County Board had scheduled public comment on the budget for March 27 and March 29, and that the R&E Committee would like to offer comments in accordance with the policy adopted by the Executive Committee.

The ExCom authorized Tim Wise to provide Frances Finta with several checks in anticipation of expenses associated with the banquet.

Larry Mayer commended Amy Levin for her work with the Public Services Committee and the program presentation in February.

9) Adjournment - the meeting adjourned at 9:00 PM

Submitted: Burt Bostwick, Secretary