

Minutes May 7, 2019
ACCF Membership Meeting

Call to Order: Federation President Banks noted the presence of a quorum and called the meeting to order at 7:04 PM. President Banks led the meeting in reciting the Pledge of Allegiance. The meeting's agenda was approved as submitted and the minutes for the April 2, 2019 Membership Meeting were approved as submitted. The May treasurer's report was filed subject to audit.

Member Organizations All-Stars: President Banks announced that there were 59 members representing 40 organizations at the April 2, 2019 Membership Meeting and the following member organizations had two or more delegates and/or alternates present: American Association of University Women; Arlington East Falls Church Civic Association; Arlington Gay and Lesbian Alliance; Arlington Forest Citizens Association; Arlington Tree Action Group; Bluemont Civic Association; Buckingham Community Civic Association; Columbia Heights Civic Association; Dover-Crystal Citizens Association; League of Women Voters; Lyon Village Citizens Association; National Active & Retired Fed Employees Chap 7, Arlington; Nauck Civic Association; Shirlington Dogs II; Waverly Hills Civic Association and the Woman's Club of Arlington.

Career Center Video Recording of this Meeting: President Banks thanked Career Center students Seb Duall, Campbell Hamilton-Howard and Emilio Tonelli; and Career Center instructor Tom O'Day for making a video recording of this Federation meeting.

New Member Organizations: President Banks announced that 3 new organizations had applied to join CivFed: Arlington Historical Society, Encore Stage & Studio and Bromptons Homeowners Association.

A motion was made and seconded to accept them and it passed by unanimous vote.

Open Mike: Michael Beer (Maywood CA) commented that his Civic Association has extensively discussed how to continue recycling glass now that the County isn't going to do it anymore. He suggested that CivFed consider getting involved with coordinating neighborhood recycling efforts.

Nominations Committee: Lois Koontz of the Nomination Committee presented the slate of nominees for 2019-2020 CivFed Board.

President	Sandy Newton	(Women's Club of Arlington)
Vice President	Allan Gajadhar	(Cherrydale Civic Association)
Secretary	Allen Norton	(Bluemont Civic Association)
Treasurer	Sarah Shortall	(Waverly Hills Civic Association)
At-Large Directors	Eric Cassel	(Crystal City Civic Association)
	Chanda Choun	(Buckingham Civic Association)
	Dennis Gerrity	(Northern Virginia NORML)
	Mike McMenamin	(Maywood Civic Association)
	Stacy Meyer	(Friends of Aurora Highlands Parks)

There were no candidates from the floor.

Mileva Hartman (Lyon Village CA) moved that the slate be elected by acclamation. It was seconded and passed by unanimous vote.

Panel Discussion of Arlington County's Transparency/Open Data Project: County Manager Mark Schwartz, Katya Abazajian, Open Cities Director, Sunlight Foundation conducted a discussion of Arlington's progress in advancing open government, data, and transparency. Duke Banks, ACCF President, moderated. After the initial presentation there were multiple questions from the Delegates.

The Sunlight Foundation recommends 31 guidelines for local government pertaining to Open Data. Arlington County currently meets 20 of them. They are working on the others. Duke is on the Open Data Advisory Group (ODAG). ODAG has discussed Privacy and how it impacts Open Data, FOIA Requests, Defining what is a Data Set and how to Promote Consumer use of Data Sets in the County's Open Data Portal.

Mark Schwartz: Since 2015 we have developed an App (My Arlington) that will allow residents to know what was going on around them and have been continuously adding capability to it (Construction is the latest), now have dedicated staffing for data issues, have developed Arlington Wallet and intend to replace the Report A Problem tool. Will add 3 or 4 more of Sunlight's metrics soon.

Katya Abazajian (runs Sunlight's Open Cities Team): Arlington is doing very well in implementing the guideline program. Open Data really helps to bring down the time required to complete FOIA requests.

Mark Schwartz: Don't yet have a comprehensive Privacy Policy adopted by the governing board. We are working on one. Have requested that departments that generate data sets use them themselves.

Katya Abazajian: Not many jurisdictions have a comprehensive Privacy Policy and every jurisdiction seems to have unique issues.

John Tuohy (Waverly Hills CA) asked what the challenges were following Virginia's extensive FOIA policies? M.S.: Virginia's FOIA policies have been challenging to meet, but not extensively, though.

Allan Gajadhar (Cherrydale CA) asked is Arlington linking data sets to make complex questions possible? M.S.: Yes, to a certain extent – depends on problem type.

Ron Haddox (Columbia Heights CA) asked how would the County protect car decal data and how long to they intend to keep it.? M.S.: We are working on it and have had the Dept of Homeland Security audit our system for weaknesses (had some and are fixing them). The data will be used for enforcement and will not be kept any longer than necessary for enforcement.

Suzanne Sundberg (Organized Women Voters) asked what were the guidelines determining what did or did not really needed a FOIA request? M.S.: We try very hard to find requested data if it exists.

Eric Cassel (Crystal City CA) asked why the Parks & Rec " Field Availability " scheduling information had gone away? M.S.: I will look into that.

Jackie Snelling (Lyon Village CA) asked why you don't create a baseline data set inventory by simply sending a spreadsheet to all the department heads and ask what data sets they have? And, if not that method, how are you going to create a baseline data set inventory? And for the data sets on the Web site that are going to be deleted on June 11th, where are they going? Are there archiving and Records Management policies and if so, where are they listed? M.S.: We have done some preliminary assessments. We have between 440 and 460 data sets, but do not know all the data depositories yet. A finely detailed baseline data set inventory has not been scheduled yet. It's a matter of analytic approach and need. We will make it clearer in the future why data sets are removed from the Web site. Yes we do have a archiving and Records Management policy K.A.: Assembling a baseline data set inventory is not a simple task and most jurisdictions have difficulty with it. It is really useful for an archival prospective, though, and should be done.

Tom Flournoy (Buckingham CA) asked how Arlington businesses had used Open Data? M.S.: It does happen, but he did not remember any specific cases. K.A.: The Real Estate people use real estate data a lot.

Mike Carlton (IT Advisory Commission) asked why Amazon HQ2 couldn't be used as a model to create useful long term data sets with a program focus? M.S.: We have many data sets for components of the Amazon HQ2 problem, but not many combined ones. We will look into it.

Michael Beer (Maywood CA) asked if contractors would be included in the Open Data Initiative? M.S.: Making a policy for it is on our To-Do list.

Sarah Shortall (Waverly Hills CA) asked whether there will be any online tutorials for people who are navigation challenged in looking through data sets to find specific information? M.S.: I don't think we have any online tutorials of that type, but we will look into making some.

Nauck/Green Valley Resolution: Portia Clarke, a delegate representing the Nauck Civic Association, presented a resolution on changing the name of the Nauck Civic Association to the Green Valley Civic Association. Dr. Alfred Taylor Jr., past president of the NCA, explained why the name should be changed back to Green Valley (it was changed from Green Valley to Nauck in the 1970's).

The resolution states in relevant part that *effective immediately the civic association currently known as the Nauck Civic Association proposes to change its name to the Green Valley Civic Association.*

Sarah McKinley (Columbia Heights CA) objected to the boundary description of the NCA listed in the first Whereas and first Resolved clauses of the resolution. The CHCA and the NCA have a boundary dispute. At their common boundary they both claim the area between South 16th **Road** and South 16th **Street**.

Bernie Berne (Buckingham CA) asked whether there was documentation to prove that the area of the CA had definitely been called Green Valley in the 19th century before John T. Nauck moved there. Mr. Berne requested that the resolution be deferred to fully determine the facts. His request was voted on and almost unanimously rejected.

A friendly amendment was made to remove the boundary description from the resolution. It was accepted by the NCA and the resolution was modified accordingly.

Lois Koontz (Alcova Heights CA) called the question, over 2/3 of the Delegates agreed and the resolution was voted on. There were 39 votes in Favor and 1 Against. The resolution passed.

Cultural Affairs Committee: Tina Worden (committee chair) said their latest report was in the newsletter and that there would be a committee meeting Tuesday, May 21st at 7:00pm at 3700 S Four Mile Run Dr.

Old Business:

Resolution on Election Security: President Banks announced that at the request of the Legislation Committee this resolution will be deferred to the Fall.

Resolution on the Use of the 1101 Lee Highway property: President Banks announced that the Committees are waiting for information from County staff before deciding on how to move the resolution forward.

New Business:

None

May Board of Directors Meeting: President Banks announced that the May Board of Directors Meeting would be held at 6:30 PM on May 19 at Fire Station 2, 4805 Wilson Blvd.

June 2019 Membership Meeting: President Banks announced that the June 4, 2019 Membership Meeting will be held in the Hazel Auditorium at the Virginia Hospital Center. The meeting will begin at 7:00 PM.

June Newsletter Deadline: President Banks reminded the meeting that Thursday, May **23d** was the deadline for submitting material for the May newsletter.

The meeting adjourned at 9:13 PM.

Respectfully submitted by Allen Norton