

**APPROVED by a GENERAL MEMBERSHIP VOTE 13 JUN 2023:  
35 'AYE', 0 'NAY', 2 ABSTENTIONS/NO RESPONSE**

## **A RESOLUTION**

### **to Amend and Republish §2.03(A) of the Arlington County Civic Federation Bylaws**

*submitted by the ACCF Bylaws and Rules Committee, 26 Febr 2023*

#### **ACTIONS:**

- 26 Febr 2023: Submitted to the ACCF Board by Adam R Henderson, Chair, ACCF Bylaws and Rules Committee and ACCF delegate for the Douglas Park Civic Association. Endorsed by the ACCF Board 11-0 for presentation to the General Membership
- 9 May 2023: First Reading to General Membership.
- 13 June 2023: Second Reading to General Membership and Vote. Approved by the General Membership, **35 yea, 0 nay, 2 abstentions.**

#### **PURPOSE:**

To align the dates for annual recertification and dues payments for Member organizations.

#### **BACKGROUND:**

Prior to incorporation, there was no requirement for Member organizations to recertify their qualifications. There was also no written deadline for annual dues payments, rather a general understanding that dues should be paid by the close of the calendar year. The 2018 Incorporation Bylaws formalized a 31 December dues deadline and set a 31 October deadline for completion of the annual recertification process.

In the five years since the adoption of the 2018 Bylaws, experience has shown that the existence of two separate deadline dates has been confusing for Member organizations and burdensome for the ACCF Secretary and Treasurer who administer compliance and payment. The ACCF Board referred the matter to the Bylaws and Rules Committee with a request to review the deadline dates and determine whether a single deadline date might be advisable.

The Bylaws and Rules Committee concurs and advises a 20 November cutoff for both Member recertification and dues payment. The committee chose this particular date to (a) provide a single date to Member organizations, (b) allow a roughly three-month window for dues collection after the publication ACCF's annual budget, which generally occurs in mid-August, (c) be timed for a date immediately after a General Meeting, and (d) occur in advance of the busy and distracting year-end holiday season commencing with Thanksgiving.

## A RESOLUTION

### to Amend and Republish §2.03(A) of the Arlington County Civic Federation Bylaws

*submitted by the ACCF Bylaws and Rules Committee, 26 Febr 2023*

#### RESOLUTION:

**WHEREAS** the Arlington County Civic Federation (the 'Federation') incorporated in 2018 under a revised set of Bylaws that introduced an annual certification process for Member organizations with a formal deadline for same memorialized, and

**WHEREAS** the Federation also under said Bylaws memorialized a separate formal deadline for payment of annual dues by Member organizations, and

**WHEREAS** the existence of two different deadlines for portions of the annual administrative duties for Member organizations has proven confusing for them in practice, and

**WHEREAS** the existence of two different deadlines for portions of the annual administrative duties for Member organizations has proven unnecessarily burdensome for both the Federation Secretary and the Federation Treasurer, who are tasked with administering these processes,

**THEREFORE BE IT HEREBY RESOLVED** BY THE GENERAL MEMBERSHIP OF THE ARLINGTON COUNTY CIVIC FEDERATION (ACCF) THAT THE BYLAWS OF ACCF AS ADOPTED 10 JULY 2018 AND AS LAST AMENDED ON 14 DEC 2021 ARE FURTHER AMENDED AS FOLLOWS

(a) BY MODIFYING ARTICLE II, SUBSECTION 2.03(A) AND REPUBLISHING SAME, and

(b) BY STRIKING 'October 31' AND INSERTING IN ITS STEAD 'November Twentieth' IN PARAGRAPH 1 OF SUBSECTION 2.03(A), and

(c) BY STRIKING 'December 31' AND INSERTING IN ITS STEAD 'November Twentieth' IN PARAGRAPH 2 OF SUBSECTION 2.03(A), to-wit:

#### **Section 2.03 Annual Certification and Dues; Termination of Member Organization or Member.**

**A.** To remain a Member Organization, each organization shall submit:

1. Written certification by ~~October 31~~ **November twentieth** of each year that the organization meets the Member Organization requirements set forth in this Article II; and
2. Payment of annual dues, which dues are payable starting July 1 of each year and must be paid no later than ~~December 31~~ **November twentieth** of each year.

#### FOOTNOTE:

Current language removed shown ~~thus~~. New language shown **thus**.