

Organization Chart for Arlington Emergency Management

Prepared for the Arlington Civic Federation Delegates College 3/24/02 – revised 4/1/02

Source: Arlington’s Comprehensive Emergency Management Plan as of 4/30/01

EMT
Emergency Management Team
Chair: County Manager, R. Carlee
Staff coordinator: Deputy Coordinator of Emergency Services, M. Penn
Members: Police Chief, Fire Chief, Director Public Works, Asst. to County Manager for Public Affairs, Supt. of Schools, Asst. to the County Manager Public Safety and, personnel as needed

Emergency Service Coordinator, Fire Chief, E. Plaughter

Deputy Emergency Services Coordinator, Captain Mark Penn

EPT
Emergency Planning Team
Chair: Dir. of Office of Support Services, H. Leavitt
Staff coordinator: Deputy Coordinator of Emergency Services, M. Penn
Members: senior staff from the PD, FD, DPW, Public Health Dir., OSS, PRCR, Schools, DES, and DTS
Duties: keeping the CEMP current, training for EMT and task groups; during emergency plans 12-36 hours out; monitors Task Groups, advises EMT

ETG Emergency Task Groups (multiple agency participation)

Shelter/ Evacuation

Lead – PRCR and Schools

 Duties: Establish safe locations to meet survival needs for those displaced in emergency until safe to return

Employee Support

Lead – Human Resources and DHS

 Duties: Support for employees assigned to emergency

Recovery

Lead – CPHD and DED

 Duties: Develop plans to make area affected habitable, secure; coordinate damage assessment and set-up Disaster Assistance Center

Resource Management

Lead – DMF and DES

 Duties: Identify, inventory, arrange delivery of resources needed to address critical needs of disaster

Communications

Lead – Libraries and DTS

 Duties: All issues including communications process; testing, improving the systems and equipment for all including EOC

Transportation Routing and Traffic Control

Lead – DPW

 Duties: Ensure safe routes of travel; coordinate alternative means for transporting the public as needed