



[**Due To The Current COVID-19 Virus This Was A Virtual Meeting**]

Minutes

April 05, 2020

**Arlington County Civic Federation (“ACCF”)
Board of Directors Meeting**

Call to Order at 6:08 p.m.

Board members attending the meeting: Allan Gajadhar, Burt Bostwick, Allen Norton, Dennis Gerrity, Stacy Meyer, Tina Worden, Eric Cassel and Mike McMenamin. Others attending included Duke Banks (Parks and Recreation Committee Chair); Jackie Snelling (Public Services Committee Chair); Ron Haddox (Legislation Committee Chair); Mary Anne Johnson (Waverly Hills), Kirit Mookerjee (Westover Village) and Anne Lancaster (Waycroft-Woodlawn.

Meeting Format: The meeting was held Virtually using Zoom. Allan was controller.

Minutes: The March Board Meeting minutes were accepted as written.

Treasurer’s Report - Burt: We have \$21,924. We are not spending much money now, but aren’t getting much, either. Last month had two bills to pay and refunded one Banquet payment. Persons requesting a refund should send their mailing address the Treasurer.

Membership - Dennis:

79 Organizations have paid Dues, 42 have sent updated Contact Sheets and 31 have sent Certifications of Membership (hasn’t changed since 3-12-20). That 10% of the Organizations have not paid dues by April is similar to previous years.

Note: Jackie requested the emails and names of members of the Organizations so she could ask them what they were doing during COVID-19 (volunteer activities, etc) and what concerns they had. Dennis said he would send them to her.

Newsletter: Article submissions are due on April 9th. The articles need to be sent to Dennis. Tina is helping Dennis on the Newsletter.

Online Voting Procedures - Dennis:

Virtual Meetings: In Board meetings only the Board votes. All the other participants are observers.

Board Meetings: Emails only go to the Board. When they vote Constant Contact will keep a tally of the results. They will be sent to the Administrator (Dennis right now).

ACCF Meetings: There was much discussion about this. Stacy and others said we should try to keep voting similar to the way we do it at VHC. Voting could be done with the Raise Hand or Chat features of Zoom so the count would be recorded right then. Others disagreed with the “mimic VHC” philosophy and liked Constant Contact for its ability to have the resolution written on the email ballot even though the vote totals wouldn’t be known right away. No consensus was reached on the voting methodology for Virtual meetings.

Note: Stacy, Eric and Allan proposed that the April Virtual Meeting should be for Training. All the other Board members agreed.

Future Meetings:

April 21st: Mental Health – Adult: Jackie

This will not be a normal meeting. It will be held **Virtually**. The Mental Health program will not be put on. It will primarily be a Test-of-Concept and Training meeting. There will be an update on the Budget, though.

May 19th: Commonwealth Attorney Parisi

This will not be a normal meeting. It will be held **Virtually**. It is unlikely that Commonwealth Attorney Parisi will attend.

June 16th: This meeting was not discussed.

Resolutions Status:

Budget – Burt

The County Budget has not been released yet. A Basic guess will be released Monday. Thanks to COVID-19, Revenues (Sales & Hotel taxes) will drop a lot.

Livability – Stacy

This item was not mentioned.

Nominating Committee - Duke:

An article asking for volunteers should be put in the Newsletter.

It should be brought up at the April meeting (the Bylaws require 60 days between the committee creation and the presentation of the candidates).

Directors need to tell the Nominating Committee if they would like to continue.

Parks and Recreation Committee White Paper - Duke:

The White Paper should be finished soon (week or so).

Note: Duke's phone cut out right then so we didn't get any more explanation. The Board decided to Table the issue for the time being.

New Business:

The May meeting will have to be a Virtual one (the Governor's Shutdown Order goes to June 10th). It is to be hoped that the Members will be familiar enough with the system to conduct business.

The Board will meet virtually on April the 7th at 7:00 for a work session to test the Raised Hand, Chat and Voting capabilities of Zoom.

Action: Every Board member should study Burt Bostwick's Standing Rules Resolution for the April Board Meeting (the one on the 26th).

The April Board meeting will be a **Virtual** one and well be held on April 26th at 6:00 pm.

The meeting was adjourned at 7:31

Respectfully submitted by Allen Norton