

ACCF Board of Directors Meeting

Sunday 10 July 2022 FINAL

MEETING

Arlington County Civic Federation, Board of Directors Meeting, 2022/07/10, 3:00 p.m.

Held virtually via Zoom, called via email invitation

ATTENDEES

- John Ford, President
- Ron Haddox, Vice President
- David R Smith, Secretary
- Jim Todd, Treasurer
- Jackie Snelling, Board Chair
- Dave Schutz, Board Member
- Mary Glass, Board Member
- Suzanne Sundburg, Board Member
- Scott Miles, Board Member
- Nadia Conyers, Board Member
- Adam Henderson, Bylaws & Rules
- Alistair Watson, DEBI [Diversity, Equity, Belonging, and Inclusion] Committee

CALL TO ORDER (Jackie Snelling)

Meeting called to order on 7/10 at 3:03 by the Board Chair, Jackie Snelling, Quorum was met with 77% of Directors present (10 of 13)

INTRODUCTIONS (All)

- All attendees provided an introduction (personal background, etc)

VOTE TO APPROVE MINUTES (Jackie Snelling)

- 6/26 Board minutes approved; 100% approved
- 7/7 Board minutes approved; 90% approved, 10% abstain (9 approved, 1 abstain)

MEETING SCHEDULE (Jackie Snelling)

- Next Board of Directors Meeting scheduled for Aug 7, 4-6 p.m., 100% approved

PRESIDENT'S REPORT (John Ford)

- General Membership meeting times will be second Tuesday of each month, 7-9 p.m., 100% approved
 - John confirmed that this meeting time does not conflict with County meetings, this continues practice from previous administrations
- Candidates Night (and General Membership) is planned for Tuesday Sept 6th, 7-9 p.m.
- County Fair Aug 19, 20, 21
 - CivFed booth is indoors with the County
 - Input from Ron Haddox: Requesting volunteers; Nadia suggested use of QR codes for Civic Association lookup

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BANQUET (John Ford)

- Plan to hold Banquet in the Spring
- Nadia offered to support the banquet committee

TREASURER'S REPORT (Jim Todd)

- Presented proposal for a provisional FY 2023 (7/1/2022 to 6/30/2023) budget:
 - Discussed FY22 (last year) shortfall of approximately \$2748
 - Jim's proposal included two options, both of which include a shortfall unless otherwise mitigated
- Jim performed a line by line review of cost items, with recommendations on reduction in service to get costs down (smaller P.O. box, reduced ConstantContact level, 1 vs 2 Zoom accounts, reduced Web Maintenance, YouTube instead of Vimeo, Awards - paid for by Banquet funding)
- Made recommendation to:
 - Request that we seek dues payment in arrears for the 25 organizations that did not pay them in FY 22 to help reduce the FY22 deficit
 - Request a small donation from member orgs
 - Consider further reduction in services
- Members discussed other additional costs and concerns:
 - FOIA request costs
 - Fair materials costs
 - Resolution hardcopies
 - It was noted that some orgs will have difficulty paying dues in arrears and/or shoulder a dues increase
- John Ford moved that we approve Jim's provisional budget with dues @ \$65 until our Aug 7 board meeting where we will expect the final FY23 budget; 90% approved, 10% abstained (9 yes, 1 abstain)
- Jim reported on current bank balances:
 - \$8,058 Wells Fargo (Savings)
 - \$10,524 Arl Fed credit union (CDs)
 - \$18,581 Total

SECRETARY'S REPORT (David R Smith)

- Continuing to pull CivFed membership data together

MEMBER OUTREACH (Jackie Snelling)

- Working with the president, Jackie will convene a workgroup drawn from Membership, Diversity, Communications committees and **volunteer** additional member volunteers to explore member engagement and support (current and prospective) with goal of increasing membership and membership inclusion and participation. Workgroup will

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consider past practices and new methods of support such as the toolkit and delegate seminars and direct assistance for new members with requirements such as bylaws. Workgroup will develop and consider ways to get input re member issues and services including regular participation in membership presentations.

- Working with the president, Jackie will form an exploratory group with members from Housing, Planning and Zoning, and other invited participants with differing points of view on MMH, GLUP, Plan Langston Boulevard and related topics to discuss how CivFed can be a forum/meeting place for people with different points of view to have discussions on these key topics with a goal of civil and productive discussions for better understanding points of view and identifying areas of possible consensus.
- Calendar – With the president, will develop a draft calendar of the annual topics and include potential meetings that are focused on our members, perhaps panels.
- Board participation – Jackie requested that board members interested in any of these topics (or other topics) please contact her directly to indicate their interest in participating. Jackie will also reach out to board members for their participation in the workgroups.

COMMITTEES (Jackie Snelling)

- John has reached out to all committee chairs to determine their interest in returning this year. President and chair will provide recommendations in the fall for returning and new chairs and for potential changes for committees that are currently inactive.

ADJOURN – 5:02 p.m.

Submitted by: David R. Smith, incoming Secretary 7/10/2022