



# Arlington County Civic Federation

## Adopted ACCF Committee Charges Committee Year-End Reports for FY2024

Submitted by FY 23-24 Committee Chairs

Compiled by Jackie Snelling, [bod.orgdev@civfed.org](mailto:bod.orgdev@civfed.org)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Table of Contents

#### 1) Ten Public Interest Committees

- a) [Arts and Culture](#) page 2
- b) [Environmental Affairs](#) page 4
- c) [Housing](#) page 6
- d) [Legislation](#) page 8
  - [Form of Government Subcommittee](#)
- e) [Parks and Recreation](#) page 10
- f) [Planning and Zoning](#) page 11
  - Comprehensive Plan
  - Lot Coverage
  - GLUP and change process
- g) [Public Services](#) page 13
  - [Stormwater](#)
  - [Public Safety](#)
  - [Health and Wellbeing](#)
- h) [Revenues and Expenditures](#) page 16
- i) [Schools](#) page 17
- j) [Transportation](#) page 19

#### 2) Six Federation Support Member Committees

- a) [Audit](#) page 20
- b) [Bylaws and Rules](#) page 21
- c) [Communications](#) page 22
- d) [Membership](#) page 23
- e) [Nominating](#) page 24
- e) [Awards](#) page 25
- f) [Banquet](#) page 26



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Arts and Culture Committee

**a. Arts and Culture Committee<sup>1</sup>.** It shall be the duty of this committee to study, report, and make recommendations on all matters pertaining to cultural affairs, including the establishment and maintenance of facilities and the extension of public libraries facilities for higher education. The committee shall serve as liaison for the Federation with appropriate county officials and private bodies dealing with cultural affairs.

### FY 2024 Report

**Tina Worden and Sandi Chesrown, Co-Chairs**

#### Arts + Culture Committee Activities

**December 2023 Cultural Affairs Committee Social:** A diverse and energetic group of 28 attended December's meeting at MOCA. This marks the beginning of a continued advocacy campaign supporting the arts and their critical role in placemaking. The meeting emphasized the importance of the LAC (former Lee Community/Senior/Arts Center) and the potential to build on past experiences, guided by the Enriching Lives: Arlington Arts and Culture Strategy adopted by the County Board in 2019.

#### January 2024 Report:

The committee recommended the following Co-Chairs for the Cultural Affairs Committee to the President: Tina Worden and Sandi Chesrown. Sandi, a delegate from The Arlington Artists Alliance, is an urban planner and the President of the Waverly Hills Civic Association. She is a former Board member of both the Plan Langston Boulevard Alliance and The Arlington Chorale, which recently joined CivFed.

The A+C Committee met its initial goal of increasing its member base and began developing strategies to support Arlington culture in a budget that is expected to be tight going forward. Strategies and concerns were discussed as a committee at the January 10, 2024 meeting.

**February 20, 2024, Meeting at MoCA - Arlington:** On February 20, the Arts and Culture Committee met at MoCA in the Tiffany Room. The agenda included discussions on membership and strategies for increasing support for the arts. Updates from Embracing Arlington Arts on the quest for a performing arts center and from the Arlington Artists Alliance on their successful efforts in engaging with the Arlington County Board, the BIDs, and the private sector. The President of the Leeway Overlee Civic Association provided an update on the LAC, addressing programmatic and building renovation issues. A community engagement process for 2024 was also discussed, focusing on the LAC and the Grey House at Fire Station 8, identified as important community hubs in Plan Langston Boulevard.

---

<sup>1</sup> Arts and Culture name change adopted 2024, previously Cultural Affairs



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Notable Recent Interest and Support

The committee has seen increased interest and support from cultural organizations such as The Arlington Chorale and the Arlington Artists Alliance. Their membership into the Arlington County Civic Federation and active participation have significantly strengthened the committee's efforts.

### Committee Approvals and Changes

The CivFed approved two important items impacting the Arts + Culture Committee:

1. The committee's name was changed from "Cultural Affairs" to "Arts + Culture" to better reflect its objectives.
2. A Co-Chair position for Sandi Chesrown was approved. Sandi, a Board Member of the Arlington Artists Alliance and President of the Waverly Hills Civic Association, will assist Tina Worden, who will continue as Co-Chair.

### Arlington County Arts Grants Program

This year, the Arlington County Arts Grants Program secured a significant funding increase with the FY 2025 Budget. The program now has an additional \$150,000 in recurring funds and a one-time grant of \$100,000, bringing the total to \$365,810. This first major funding boost since 2006 is timely, as the community prepares for the closure of the Crystal City Underground, a vital cultural space.

### Conclusion

This year has been marked by significant progress and important discussions within the Arts and Culture Committee and community. The funding boost for the Arlington County Arts Grants Program, strategic meetings, and the committee's rebranding reflect a strong commitment to enhancing Arlington's cultural landscape. The increased interest and support from cultural organizations like The Arlington Chorale and the Arlington Artists Alliance further underscore this dedication. The committee remains steadfast in addressing community challenges and fostering a vibrant arts scene in Arlington. The committee will continue its efforts and is pleased to announce that distinguished guests Susan Cunningham, member of the Arlington County Board, and Adam Green, Chair of the Arlington Commission for the Arts, have confirmed their attendance for the next committee meeting on September 12, 2024.

[Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Environmental Affairs Committee

b. **Environmental Affairs.** It shall be the duty of this committee to study, report, and recommend action to the Federation on all matters pertaining to environmental affairs. The committee shall serve as liaison for the Federation with the Environmental Improvement Commission and other official committees and organizations concerned with these matters.

### FY2024 Report

**Mary Glass, Chair**

#### Meetings –

- 9/13/23 Committee planning meeting for 2023-24 – issues and priorities.
- 2/15/24 Climate Change and Heat Island Priorities Development Meeting
- 2/27/24 ACCF Town Hall meeting on Deer Management in Arlington – open to public

**Resolutions** – No resolutions or drafts currently.

#### Topics Discussed

- Lot coverage as it impacts impervious surfaces, tree canopy and other natural resources.
- Climate change and heat islands
- Deer management
- Tree conservation and replacement, results of 2023 tree canopy study – only 33% remaining.
- Contents and implementation of the new Forest and Natural Resources Plan
- FY25 County Budget proposals and approved funding
- FY25-34 Capital Improvement Plan – Proposals and public comments.

#### Accomplishments

- Identification and prioritizing the key issues for 2023-24.
  - Lot coverage
  - Impermeable surfaces
  - Climate change & heat islands
  - Tree canopy educational efforts
  - Deer management
- Convening an open meeting on climate change and heat islands
  - Confirmed the priority of these issues for all ACCF committees and delegates.
  - Worked to determine relevant committees and interests.
  - Identified topics and committees to carry out research and analysis.
  - Invited all related topics including transportation, densification, tree canopy, zoning, health, etc.



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

- Conducted a public meeting on deer management.
  - Included County, wildlife, and animal welfare experts.
  - Provided a range of viewpoints to educate the public before a new County management plan is drafted.
  - Format allowed extra time for comments and questions from participants.
  - Extensive publicity brought in participants from outside ACCF.
- Provided delegates with information on the content and hearings for the FY25 County operating budget.
  - Links to key documents, meetings, public comment opportunities
  - Summary of the budget items most significant for the environment & climate change
  - Tree maintenance - \$750,000
  - Tree Canopy Fund - \$250,000
  - Invasive species removal - \$100,000
  - Climate fund - \$3.5 million
  - Nature Centers - \$100,000
  - Comparison to local jurisdictions with more robust planting and management programs
  - Reminder of ACCF budget resolution from March 2022 requesting the County to conduct an immediate updated tree canopy study before writing the Forestry and Natural Resources Plan. When the County refused, private citizens undertook the requested study showing a drastically low 33% canopy.

### Priorities/Plans for next year

- Convene a new topics and priorities meeting in September for action in 2024-25.
- Monitor implementation of the Forestry and Natural Resources Plan
- Investigate the connection between trees and health benefits – heat islands, air quality, health impacts.
- Connections between ACCF members and the Committees work

[Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Housing Committee

c) **Housing Committee.** It shall be the duty of this committee to study and report on matters relating to housing in Arlington, and as considered appropriate, in surrounding jurisdictions. These matters will include development and enforcement of standards, codes, and legislation; housing needs, construction, operation, maintenance, financing, rehabilitation and regulation of single and multi-family structures; public housing; subsidies and other incentives; and developments affecting the adequacy of public services in residential neighborhoods. The committee shall serve as liaison for the Federation with appropriate county officials and organizations in Arlington, and other organizations in its environs. Because housing policy is closely tied with Planning and Zoning, it is expected to work closely with that committee.

### FY2024 Report

**Anne Bodine, Matthew Hall, Co-Chairs**

### Meetings

Several meetings were designed to gain understanding of the housing market needs over time, and to look at tools that other jurisdictions are using to bolster affordable and market rate housing, including in markets like ours with very high base land values and high office vacancy rates.

- Thus we hosted a very interesting [presentation on Alexandria's Park/Ford hi-rise office to residential conversion](#) by Lowe (presenter Lex Lefebvre, Senior VP, Lowe Enterprises Investors);
- We held a presentation by on [Community Land Trust in High-Land Value Market](#), by Charlotte Bell, Vice President of Housing Services for Habitat for Humanity of New York City and Westchester County (NY).
- At the meeting on land trusts, special guests Michael Spotts of Northern Virginia Habitat for Humanity, and Michelle Winters, former Executive Director of Alliance for Housing Solutions of Arlington added useful background info and updates on land trusts in our area (Groveton in Alexandria and Deanwood in DC, as examples).
- We also had a presentation from committee member Michael O'Grady on demographic trends affecting the housing market, called [Arlington in Data 2020-21](#).
- In June 2023, committee member Alice Hogan gave us the latest [state of play on the county's Plan Langston Blvd](#), which was subsequently approved (and will increase housing supply in the planning area to 20,000 housing units through 2040).



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### **Resolutions**

Draft Resolutions currently in discussion deal with residential property taxes, tracking of housing stock, real estate tax relief program, and affordable housing.

**Topics Discussed – see above.**

**Accomplishments – raised awareness of local market and capacity on office-to-residential, advanced research on housing supply and need.**

**Priorities/Plans for next year – getting resolutions passed, exploring further steps on office-to-residential conversions, looking at tools other than land use for more affordable housing.**

[Table of Contents](#)





# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Legislation Committee

**d) Legislation.** It shall be the duty of this committee to study, report, and make recommendations on questions relating to the enactment or repeal of State and Federal legislation affecting the welfare of Arlington County; to assist the Federation in developing and presenting its position on such legislation; and to advise the Federation on legal questions referred to it.

**Form of Government Subcommittee** - The Form of Government Subcommittee continues the work started by the Task Force in Governance and Election Reform (TiGER). The membership of this committee shall include individuals with a wide variety of opinions on governance within the community, to include those members of TiGER who wish to continue its work. The new Subcommittee may convene public educational meetings both alone and in concert with other organizations and provide speakers for civic associations and other groups within Arlington. Subject to the approval of the Board and Membership of ACCF, the Subcommittee shall identify and advocate for state and county legislative initiatives and actions which would further the spirit of the goals originally identified by TiGER. The Subcommittee Chair shall coordinate with and report through the Legislation Committee Chair.

### FY2024 Report

**Paul Holland, Chair**

**David Shutz, Subcommittee Chair**

#### Meetings:

- November 27, 2023
- January 10, 2024
- February 27, 2024

#### Resolutions

The Legislation Committee advanced one resolution in 2023-24. This resolution was titled, “ACCF 2024 Virginia Legislative Priorities” and was dated November 27, 2023.

#### Topics Discussed:

- TIGER
- Key Legislation at the General Assembly impacting Arlington in 2024 and beyond.
- Building a Foundation for 2025 and beyond



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### **Form of Government Subcommittee:**

The Form of Government Subcommittee was created by Resolution of the ACCF Board of Directors on 17 Sept 2023. It is the successor to the [Task Force in Governance and Election Reform \(TiGER\)](#). The enabling Resolution is available [here](#).

### **Accomplishments:**

The 2023-24 year saw the Legislation Committee meet three times and advance one resolution for the approval of the Civic Federation membership. The Resolution focused on the priorities of the Federation and how they are embodied in legislation that was considered during the 2024 Virginia General Assembly Session. The Committee also held discussions on the future of the TiGER recommendations, including how to integrate these recommendations into the ongoing Strategic Planning process being conducted by the County.

### **Priorities/Plans for next year:**

For the next year, the Legislation Committee and Form of Government Subcommittee will continue to expand our conversation with members of the Civic Federation. While the focus for the past year was on the Virginia General Assembly, we are looking for new members who have an interest in legislation at the local and federal levels. County Board staff have invited CivFed input/organization for a meeting on Form of Government discussion in strategic planning/2050 document. Meeting to take place late this summer. This will call for organizational work this summer and presentation in the meeting.

[Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Parks and Recreation Committee

**e. Parks and Recreation.** It shall be the duty of this committee to consider and report on all matters pertaining to parks, public recreation, establishment and maintenance of public recreational facilities, and planning for public recreation programs. The committee shall serve as liaison for the Federation with appropriate county officials and private bodies dealing with parks and recreation.

### FY2024 Report

**Jackie Snelling, ACCF Board Vice chair**

**Cory Giacobbe, Parks Chair** (appointed in June 24 after this report was submitted)

### Meetings.

This committee has been dormant since 2021 and Covid. During this year, as a base for reconstituting the committee, CivFed drew on past committee members and extensive outreach to potential new members to provide a presentation for the April 24 General Membership Meeting to update the work of the Committee on green space equity. Following the June appointment of a new Parks Chair, there will be organizational meetings this summer for the start of FY25.

### Topics – Accomplishments

- March Presentation to CivFed General Membership. CivFed drew on past and potential future members to develop the program for the March CivFed meeting on green space equity, a biophilic approach, and strategies for increasing green space. This was built on the substantial 2021 work of the previous committee including both a white paper and an adopted resolution on open green space.
- Appointment of new Parks Co-Chair. Cory Giacobbe was appointed by the President and ratified by the ACCF board as the Parks Co-chair for the committee at the June meeting of the Board,

### Priorities/Plans for next year

- The priorities will be determined by the new committee but will likely include a continuing focus on preserving and growing green space and working with the other CivFed committees including Environmental Affairs and Planning & Zoning for a collaborative strategy.

## [Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Planning and Zoning Committee

f) **Planning and Zoning.** It shall be the duty of this committee to study, report, and make recommendations to the Federation on all applications for rezoning, site plans, and variances (as appropriate) in Arlington County. The committee shall also study, report, and make recommendations to the Federation on all changes to the zoning ordinances and land use plans so that appropriate and timely action may be taken by the Federation. It shall further study, report, and make recommendations to the Federation on all matters pertaining to long-range community planning and development, including current programs and new projects. The committee shall serve as liaison for the Federation with official bodies locally and in the surrounding jurisdictions. Because Planning and Zoning policy is closely tied with housing policy, it is expected to work closely with the Housing Committee.

### **FY2024 Report**

**Brian Harner, Chair**

**Subcommittee on Visioning and comprehensive Plan, Jane Siegel Chair**

**Subcommittee on Lot Coverage, height, and setbacks, Bill Richardson, Chair**

**Subcommittee on General Land Use Plan Change process, Jack Spilsbury, Chair**

### **Meetings.**

Four meetings have been held under the relaunched Planning and Zoning Committee. There is widespread interest among members of the Civic Federation in a range of planning and zoning issues including: density, growth and zoning for Extended Housing Options; environmental and climate impacts and mitigation, concerns about the loss of tree canopy on private property; Comprehensive Plan review; and the use of Special GLUP and other planning approaches.

### **First Meeting, March**

The first committee meeting brought together 19 participants who expressed a variety of concerns regarding growth and development pressures, and how they are reducing tree canopy and green spaces in the County. Committee discussion has shown Arlingtonians are especially concerned about environmental issues large and small and seek to understand how our planning recognizes the importance of the natural environment to our community's health, quality of life, and economic vitality. What models of urban development can best balance growth and environmental protections? How do we effectively incorporate environmental goals and standards into our Comprehensive Plan and zoning ordinances?

Pursuant to these concerns, the Chair of the Committee developed an agenda that provided some orientation sessions to help better understand and focus community preferences and priorities in light of current limits under the GLUP and county demographics and growth pressures.



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

In March, the committee explored detailed data on Arlington properties, by zoning categories, identifying the number of units per acre that can be built in Arlington according to the GLUP. Discussion centered around the need for good planning requiring good data presented in a rational framework that takes into account county demographics, potential for job growth, and the need for schools and public amenities, such as parks and green spaces.

In this and subsequent meetings the committee discussed more fully whether there is sufficient room under the existing GLUP for additional housing units in all designations from low through high density to accommodate a level of growth consistent with a range of community preferences.

This rational framework is also important as we reconsider our Comp Plan and endow it with higher order principles that reflect community values such as environmental impacts and mitigation, equity and affordability, giving the Comp Plan a vision and direction for Arlington's future.

### **May**

In our third meeting the committee explored whether the floor area ratio (FAR) tool used in Arlington only in commercial zoning districts could be used in residential designations and districts to better manage growth. Can goals for overall density and dwelling units balance appropriate site design and lot coverage, environmental impacts, and affordability be better met with an FAR tool.

### **June**

We had an intensive discussion of the above issues during our fourth meeting. Committee leadership suggested that three workstreams or subcommittees be formed: 1) Comprehensive Plan Review; 2) Lot coverage and Low Density Study; and 3) Special GLUP and Related Planning Approaches. Bill Richardson agreed to manage the lot coverage workstream. Having worked on these issues for a decade, Bill has agreed to do further work in the context of the Planning and Zoning Committee and its other streams of work, which will be particularly relevant as the County develops its Low-Density Planning Study. Jane Siegel has agreed to lead the workstream on Comprehensive Plan review, also relevant as CPHD has identified it as one of its top three priorities. We continue to look for identifying a leader for Special GLUP and other planning issues. (Ed note: Jack Spilsbury was appointed as of late June 2024)

### **Future**

Through further future monthly meetings, the Committee proposes to develop a consensus around issues such as: What planning tools and approaches can efficiently and effectively plan for managed growth that includes support for environmental amenities and infrastructure at the site level? What are the top line principles, the vision, that robustly express Community values and interests in our Comp Plan? How can the Comp Plan be made more coherent and better reflect Community values?

## [Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Public Services Committee

**g) Public Services.** It shall be the duty of this committee to study and report on public services such as utilities, health, welfare and human resources, and public safety. Specific areas of responsibility include: (a) matters related to gas, electricity, telephone companies, ISPs, cable television, mail service, and site regulations and services; (b) public health, welfare and rehabilitation, hospital and rehabilitation facilities; (c) fire and police protection and traffic regulations; and (d) organization, administration, and the procedures of local government and the operation of county-owned utilities.

### FY2024 Report

**John Ford, Chair**

**Subcommittee on Stormwater, John Ford, Chair**

**Subcommittee on Public Safety, Michael McMenamin, Chair**

**Subcommittee on Health and Well-being, Jackie Snelling, Chair**

### Stormwater

**John Ford, Chair**

#### Activities.

During 2023-24 the stormwater subcommittee of the Public Services Committee continued its active engagement with county staff.

- At the urging of our CivFed committee, the county continued and even expanded its program of regular watershed-wide community meetings to provide updates and hear citizen concerns. This was especially true for residents in the critical Spout Run and Lubber Run watersheds but also along western Columbia Pike, Crossman Run, Torreyson Run and elsewhere in Arlington County.
- The Committee provided language to the Legislative Committee to permit local ordinance for improved stormwater resiliency.

#### Watershed workgroups.

The Watershed work groups continued to meet and provide watershed level recommendations and feedback on the regular DES updates related to resiliency planning for their watersheds. In addition, they provided input on the RAMP updates as well as on cross-cutting issues such as the Langston Blvd Plan and stormwater impacts of proposed site plans.

#### Priorities for next year

Within the Public Services committee and in coordination with other CivFed committees, we are preparing a new, broader climate adaptation resolution that will address county response to the



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

challenges we now and will face as the county copes with the effects of sustained hotter weather, stronger storms, more frequent flood deluges and other consequences of our changing climate.

### Subcommittee Public Safety

**Mike McMenamain, Chair**

#### Meetings

- Several posted meetings to develop priorities, questions for candidates and county officials, primary focus on planning the Community Policing Workshop

#### Participation on County Committee

- Jackie is the CivFed representative to the newly reconstituted Police Chief's Advisory Committee and reports regularly to the Committee regarding Civic Federation related interests.

#### Resolutions

- none

#### Topics – Accomplishments

- **Community Policing Workshop**

The Committee partnered with ACPD to develop and sponsor a program called Working Together for a Safer Arlington Community Policing Workshop (Policing Workshop). The workshop was held on May 28, 2024. Attendees included the Arlington County Police Chief and staff, Ballston Mall representative, and the Marcus Alert coordinator from Arlington DHS.

The participants included neighborhoods from across the county who learned about the crime challenges, neighborhood public safety, and resources available to them to contribute to neighborhood-level plans. The workshop covered a range of important topics, including: · New Crime Data Tool · Crime Data and Challenges · Community Policing · Planning Workgroups for Neighborhood Safety

- **Participation in comments for improving the beta version of the new crime data dashboard.**

#### Priorities/Plans for next year

The Committee will work with interested civic associations and neighborhoods to follow up on the Community Policing workshop next fall to develop more robust collaboration for neighborhood safety with civic associations and among civic associations.



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Subcommittee Health and Well-being

**Jackie Snelling, Chair**

**Name change:** The subcommittee name was changed from Mental Health to “Health and wellbeing” to reflect the purpose and activities that include tracking, review and recommendations to support and improve public mental health, physical health and other factors that support well-being.

#### Meetings

Two virtual meetings

**Activities** have included:

- Email updates from participants,
- Recommended questions for candidates and County leadership
- Planning for the April 24 General Membership Meeting on Health Equity related to the County Report “*Destination 2027*” including meetings with the Public Health Director, the Director of Arlington Free Clinic and advocacy groups.
- Regular attendance and CivFed representation at meetings including:
  - Periodic meetings of the Arlington County Marcus Alert Program work groups and program level (stakeholder and policy groups),
  - Monthly meetings of a county interdepartmental workgroup for collaboration of mental and behavioral health, law enforcement, diversion programs, commonwealth’s attorney, courts, DHS and nonprofit
  - Monthly meetings of the Partnership for Children, Youth and Families focusing on coordination of county government, APS, and nonprofit organizations support for youth wellbeing.

**Resolutions** - none

**Topics – Accomplishments** – April meeting presentation and membership development.

**Priorities/Plans for next year** – more regular meetings, follow up for public health and wellbeing topics with other committees and consideration of ways to focus CivFed support for youth wellbeing and the continuum of services for seniors.

### [Table of Contents](#)





# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Revenues and Expenditures Committee

**Revenues and Expenditures:** It shall be the duty of this committee to evaluate and report on the revenues and expenditures of the local government. The committee shall review annual budget proposals, long-range fiscal planning, and such related matters as may be referred to it.

#### **FY2024 Report**

**Suzanne Sundburg, Point of Contact**

**Meetings:** No formal meetings held.

**Resolutions:** No resolutions proposed or reviewed.

**Topics Discussed:** Online discussion/distribution of materials for FY2025 proposed budget, county debt and debt-service levels, similar topics related to county financial matters, state budget-related matters, federal banking system stability, etc.

**Accomplishments:** Budget-related newsletter articles submitted.

**Priorities/Plans for next year:** Review the FY2026 proposed budget.

### [Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Schools Committee

**i) Schools:** It shall be the duty of this committee to study, report, and make recommendations to the Federation on all matters pertaining to schools. The committee should make budget recommendations in collaboration with the Revenues and Expenditures Committee.

### FY2024 Report

**Chair: Todd Truitt**

#### Main CivFed Events:

#### **Arlington Public Schools Superintendent and School Board meeting with Civic Federation**

Assisted with preparing for CivFed appearances by the Arlington Public Schools Superintendent and School Board on the same evening.

- Todd worked with the Superintendent's office and the School Board's secretary to schedule their CivFed appearances, also coordinating with the CivFed president and Board Chair
- We solicited questions in advance from all CivFed committees.
- We prepared questions for each appearance that we sent them in advance.
- Todd was the MC of the portions of the CivFed meeting with their appearances, including conducting audience Q&A
- We incorporated feedback about last year's Superintendent and School Board appearances into the format for their appearance this year.
- Because of the overlap of questions between the Superintendent and the School Board, they decided during the meeting to instead do a 1.5-hour joint appearance (instead of 45 minutes each)
- We generally received very positive feedback from CivFed delegates on the joint appearance by the Superintendent and the School Board, including formatting adjustments.

**Candidate Forums.** Drafted schools-related questions for County Board and School Board candidate forums

- Todd was the MC of the School Board candidate forum.

#### **Schools Committee Meetings:**

- We met 3 to 4 times to prepare questions for the Superintendent and the School Board at their CivFed appearances based on topics of interest to the community, and especially the CivFed membership.
- We also prepared such questions outside of these meetings via email.
- Todd scheduled the Schools Committee meetings once firm dates were set for the appearances by the Superintendent and the School Board
- For the questions for the candidate forums and the County Board CivFed visit, we prepared such questions via email.



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### No Recommendations to the Board or Resolutions the Past 3 Years

- The Schools Committee just restarted in the Fall 2021; as a result, we've been treading lightly on any formal CivFed actions these past 3 years.

### Additional Things to Note:

- We'd love to get more members so please let others know.
- This school year, we again had a difficult time scheduling both the Superintendent's and the School Board's appearances.
- As a result, we have already scheduled next year's joint Superintendent and School Board appearance with CivFed, which will be Tuesday, March 11, 2025.

## [Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Transportation Committee

**j) Transportation:** It shall be the duty of this committee to study, report, and make recommendations on all matters relating to the mobility of citizens and freight traffic within and through Arlington. These shall include, but not be limited to, rail transit, air transport, streets and highways, bridges and other water crossings, sidewalks, terminals, and parking facilities, bus lines, taxi services, and any other related matters referred to it by the Federation. The committee shall serve as liaison for the Federation with official bodies locally and in the surrounding jurisdictions.

**Airport Noise Subcommittee.** The Airport Noise Subcommittee is the successor to the Airport Issues Committee (AIC), established in January 2005. Its purpose is to address a wide range of airport-related issues of interest to Arlington County that have arisen as a result of the proximity to Ronald Reagan Washington National Airport. ACCF recognizes the importance of the airport to the economic wellbeing of Arlington County and the Washington Metropolitan region as a whole, as well as the convenience afforded by the proximity of the airport. However, aircraft noise has increased dramatically in many Arlington neighborhoods due to an increased number of flights, flight paths that no longer follow the river pathway, flights operating earlier in the morning and later in the evening, and steeper ascent rates during takeoffs. Background on the AIC may be found [here \[PDF, 172 KiB\]](#).

### FY2024 Report

#### Joesph Pelton, Sub Committee Chair

**Issues of Airport Noise** - The prime issue we addressed was that of airport noise abatement and to resist efforts to add more flights to Reagan National Airport.

- We worked closely with Congressman Beyer and Senators Kaine and Warner to block the addition of more flights on the bases of both noise and particularly safety issues.
- Unfortunately, despite this effort the additional flights were added in a last-minute maneuver.
- Steve Geiger, of the Civ Fed Transportation Committee, has also created a new local organization to work with national airport noise abatement organizations that are concerned with airport noise issues. This new mechanism will seek to work outside of the Arlington County Civic Federation to address this continuing problem.

#### Next steps

- A clear updated statement by the Civic Federation about the safety issues and noise abatement issues concerning the operation of DCA in the 2024-2025 session would be a help to address this issue.
- We also monitored Arlington County efforts with regard to Multi-Mode Transportation Concepts and Transportation Safety, but there is no specific issue or concern to raise at this time.
- Need to seek new leadership.

### [Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Audit Committee

**Audit Committee:** The Audit committee, chaired by the President of the Federation, will name an Audit Team at the June meeting of the Federation to examine the books of the treasurer by July 31 and report at the regular meeting in September.

### **FY2024 Report John Ford**

Audits have been completed through the last fiscal year. This committee report will be updated in September.

### [Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Bylaws and Rules

**b) Bylaws and Rules:** It shall be the duty of this committee to examine the structure and function of the Federation and to draft and submit to the Federation for approval of amendments to the bylaws.

### FY2024 Report

**Adam Henderson, Chair**

#### ACTIONS

The Committee did not formally meet in FY2024 due to lack of new requests for consideration and ruling. The Committee did touch base via email on a couple of occasions.

#### WORKPLAN FOR FY2025

##### **Boundary Procedures for Civic Associations.**

The Committee, at the request of the Board, made a detailed recommendation in FY2023 on Civic Association Boundary Procedures based on an informal document created by Stefanie Pryor during her tenure as ACCF President. The Committee will work with the FY2025 ACCF Board to amend and adopt these procedures.

##### **Procedures for ACCF Committees.**

The Committee, at the request of the Board, made a detailed recommendation in FY2023 on formal Procedures for ACCF Committees. The Committee will work with the FY2025 ACCF Board to amend and adopt these procedures.

#### OTHER

Other items as may be referred by the ACCF Board and Officers

## [Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Communications Committee

#### **c) Communications** [Charge Revised Febr 2024]

It shall be the duty of this committee to develop a communication plan to inform and engage Delegates, Alternates, Member Organizations, the media, and community organizations on a regular basis about Federation news, meetings, activities, programs, and events and to promote and advocate for adopted ACCF positions.

Members will include officers and individuals designated by the board with specific responsibilities related to communication including, but not limited to:

- the Secretary responsible for the newsletter,
- a Webmaster responsible for the website and other communications platforms such as Vimeo, Constant Contact and Zoom,
- a Social Media coordinator responsible for Facebook, Twitter and other social media, and
- a Membership Committee representative responsible for developing and supporting additional methods to augment communications by and for members,
- a member technical support lead responsible for providing technical support to members for their internal communications.

#### **FY2024 Report**

**Adam Henderson, Chair**

#### **ACTIONS**

After a 2½ year hiatus, the Committee relaunched in late 2023 to review communications-related feedback from the ACCF member survey conducted in Autumn 2023. The Committee proposed a revised charter (above) which was approved by the ACCF Board in February 2024. Since that time, activity has been centered on outreach to member orgs regarding internal web communications needs.

#### **WORKPLAN FOR FY2025**

The Committee will seek a new chair for FY2025. It is expected that the Committee will continue to build out procedures and processes in line with the revised charter.

#### [Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Membership Committee

**d) Membership:** It shall be the duty of this committee to determine the eligibility of all applicants for membership in the Federation. The committee shall report its findings and make recommendations to the Federation at the next meeting after the application has been referred to the committee. Final action shall be taken by the Federation.

### FY2024 Report

Eric Cassel

#### **Purpose and Responsibility:**

The Membership Committee reviews potential members and recommends to the Board of Directors candidates. By checking the credentials of organizations wanting to join, we provide information to the applicant, the Board of Directors and to the membership. Currently, applicants fill out a Google form. This information is sent to the Secretary and the Membership Committee. Prior to the form, the requirements and process for membership were not consistent and confusing. As a member of an organization who joined in the recent past, we found the entire process a confusing mess. As a result, we developed a simple form that provides everyone with the needed information.

**Meetings:** All of our meetings were virtual and very short. We considered 5 organizations for membership. We recommended the following organizations for Membership, and they were all approved:

- African American Leadership Council of Arlington (AALCA)
- League of United Latin American Citizens (LULAC)
- The Arlington Chorale (TAC)
- Arlington Artists Alliance

There was one organization that we did not recommend. This happened after a physical meeting with the applicant and numerous emails. We tried as hard as we could to be able to recommend membership, but they were too small. They were encouraged to apply again once they achieved the minimum size.

#### **Future Plans.**

As currently chartered the Membership Committee does not include membership outreach or services that were included in previous charters. The Board and the Committee will be discussing approaches of how to maintain the current membership application review function and to identify responsibility for membership outreach and services.

### Table of Contents





# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Nominating Committee

Article III. Board of Directors. Per Section 3.03(a) of the [Bylaws of ACCF](#):  
Section 3.03 Nomination, Election, and Term of Office.

a) Nomination. At least ninety (90) and not more than one hundred twenty (120) days before the annual Member meeting held in accordance with Section 2.06, the Members shall elect a Nomination Committee comprised of three (3) to seven (7) Voting Members and/or Alternate Members to handle the nomination of at least one candidate Voting Member or Alternate Member for each Director position. The Nomination Committee shall submit written or electronic reports on a regular basis to all current Voting Members and Alternate Members prior to the annual Member meeting, at which meeting additional nominations may be made from the floor.

### Meetings

- 28-Mar Nominating Committee Meeting #1 – At this meeting the new Nominating committee elected a chair, and discussed potential candidates. Each committee member took actions to contact individuals for their interest.
- 11-Apr Nominating Committee Meeting #2 – At this meeting, the Nominating committee reviewed nominating progress to date and offered additional ideas for outreach.
- 11-Jun Held General Membership meeting and voted on new officers and board members

### Topics Discussed:

- The committee focused on identifying diverse candidates from across the CivFed membership.

### Accomplishments

- A full set of board members and officers was nominated prior to the June General Membership meeting.

### Priorities/Plans for Next Year

- A detailed timeline was created with related document templates to help the future Nominating committees.
- 

### [Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Awards Committee

e) **Awards** It shall be the duty of this committee to seek and make recommendations for persons, committees, or members to receive the *Gazette Leader* Cup (formerly the Evening Star Cup [1938-1981], the Journal Cup [1982-2002], and the Sun Gazette Cup [2003-2022]) and Certificates of Appreciation. At a regular meeting of the Federation no later than the December meeting, the Awards Committee will be elected consisting of five (5) members who shall be elected from the delegates or alternates.

### **FY2024 Report**

**See also the Banquet Report**

### **The FY 2024 Awardees included the following:**

Community Impact Award – Kim Haun  
Community Impact Award – Jean Henceroth  
Community Impact Award - Ginger Brown and Sandi Chesrown  
Community Impact Award – Livability22202  
President’s Award – Anne Bodine and Matt Hall  
President’s Award – David Smith  
President’s Award – Nicholas Giacobbe  
2024 Gazette Cup – John Ford  
Order of Distinguished Meritorious Service – Adam Henderson  
Order of Distinguished Meritorious Service – Jacqueline Snelling

For a full list of awardees that includes a description of the efforts that were recognized, [click here](#).

### [Table of Contents](#)



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

### Banquet Committee

f) **Banquet** It shall be the duty of this committee to organize the Annual Banquet of the Federation. The committee shall evaluate possible venues, negotiating rates with the venue, and other actions required for a successful banquet.

### **FY2024 Report**

**Nicholas Giacobbe, Chair**

#### **Meetings**

The Banquet Committee met on an ad hoc basis over the course of 2023-2024 to plan and organize the April 12 banquet.

#### **Topics - Accomplishments**

After a five-year hiatus, the Banquet Committee organized the Civic Federation's 108th anniversary banquet and awards ceremony on Friday, April 12, 2024, at Patton Hall on Joint Base Myer-Henderson Hall. The evening opened with a solo a capella rendition of the Star Spangled Banner by a member of the U.S. Army Band, "Pershing's Own." We were also welcomed by Sherry Kuiper, the Public Affairs Officer, on behalf of the base commander who was unable to join but thrilled to re-engage the base with the Arlington community.

Over 100 people joined the festivities, which included a presentation by Patrick Phillippi and Brian Stout from Amazon's Public Policy Team discussing the company's plans as it becomes a major player in the Arlington community and the region. Their wide-reaching presentation and question and answer session made news, especially when discussing philanthropy and the performing arts (see [link](#)).

The awards portion of the evening celebrated commitment and engagement by a number of community leaders, including our Board Chair and Vice Chair, Adam Henderson and Jacqueline Snelling, who each received the Order of Distinguished Meritorious Service (see [press coverage](#)), and President John Ford, who received the GazetteLeader Cup from the GazetteLeader's Scott McCaffrey. John's receipt of the Cup was covered by the GazetteLeader, see [link](#).

Community Impact Awards were granted to Kim Haun, Jean Henceroth, Ginger Brown and Sandi Chesrown, and Livability22202, the coalition of the Arlington Ridge, Aurora Highlands, and Crystal City Civic Associations. President's Awards were presented to Anne Bodine and Matt Hall, David Smith, and Nicholas Giacobbe.

For a full list of awardees that includes a description of the efforts that were recognized, [click here](#).



# Arlington County Civic Federation

## Adopted ACCF Committee Charges and Year-End Reports for FY2024

As one of the first major civic festivities since the pandemic, many elected officials, candidates for office, and senior County officials, especially in law enforcement, joined us for the banquet. Candidates were generous in sponsoring tables and the pre-dinner reception was an excellent networking event.

For a gallery of photos from the event, [please click here](#).

### Priorities/Plans for next year

We recommend the Board take a decision early in the program year to make the banquet and awards ceremony an annual event and that we organize a robust committee to begin work early in the year.

### [Table of Contents](#)